



Federal Aviation
Administration

Helena ADO AIP/BIL 2024 Program Delivery Schedule



FY-2024 AIP/BIL Program Delivery Deadlines

- **ADO delivery schedule – see also October ADO email**
- **Notify ADO PM now** regarding planned 2024 projects
- **November 1st** - Consultant selection completed and consistent with RFQ
- **November 15th** - Predesign meetings with sponsors, **including project schedule**, unless otherwise agreed with ADO PM



FY-2024 AIP/BIL Program Deadlines (NEPA)

- NEPA – National Environmental Policy Act
- January 15th – NEPA complete for all FY24 Development/Land Projects. This assumes planning has also been completed.
- March 1st – NEPA complete for (entitlement only design grants (entitlement only), and equipment/planning/environmental grants)
- Note – Copy ADO PM along with Diane (MT), Heidy (ID).



FY-2024 AIP/BIL Program Deadlines

- **February 1st** – AIP and BIL grant **applications** (separate for AIP and BIL), based on estimates
- **March 1st** – Negotiated engineering contracts (allow time for sponsor/ADO scope and schedule review, RON / IFE etc)
- **March 1st** – Bids ready for all early release Discretionary funded (DI) Projects (confirm DI with PM) - BOI
- **April 1st** – Bids ready for all Entitlement, State Apportionment and Late Discretionary Projects (confirm DI with PM)



FY-2024 AIP/BIL Program Deadlines

- **Note – confirm bid opening date and bid hold period with ADO PM prior to advertising.**
- **Late bids, often result in higher costs and delayed grants.**
- **June 7th – Land Acquisition - executed Buy/Sell agreements (sponsor and property owner executed) with recent Title Report or Title Insurance for land acquisition projects**



FY-2024 AIP/BIL Program Deadlines

Additional considerations:

- **Plan for minimum 90 days coordination of CSPP, MOS and initial airspace review/Early Project Coordination** (up to 180 days for MOS if HQ approval).
- **ANM Early Project Coordination/Airspace** (Ref ANM 620-03 predesign guidance), **NLT 4/1/24**
- **Projects may require FAA reimbursable agreement if FAA equipment impacted**
- **Requires early coordination with FAA NAS Planning Team.**



FY-2024 **BIL** Considerations

- **Same as AIP deadlines**
- **Bids should also be opened by April to ensure lower costs and timely grants**
- **BIL Bids can be earlier, provided Planning and NEPA complete**
- **FAA Priority to complete AIP grants by end of fiscal year**
- **Keep in mind, if BIL grants are not issued by early August, we have the ability to issue BIL grants early the following fiscal year.**



AIRPORT IMPROVEMENT PROGRAM (AIP) PROJECT DEVELOPMENT SCHEDULE

Airport:	Anywhere Airport
Location (City/State):	
AIP Grant Number:	
Grant Description:	Construct Aircraft Parking Apron and Taxilane

ITEM	DATE		COMMENTS
	ESTIMATED	ACTUAL	
1. Environmental Documentation Submitted			
2. Environmental Documentation Approved		8/2/2021	FAA determination
3. Scope of Work and Record of Negotiations Submitted to FAA	10/16/2023		
4. Consultant Fees Accepted by FAA	10/30/2023		Final FAA acceptance
5. DBE Plan and Goals Submitted to Civil Rights (if applicable)	10/12/2020	10/13/2020 FAA App.	2.00% RN
6. Grant Application Submitted by Sponsor	1/26/2024		Based on estimated costs, approved SOW-FAA program funds
7. Construction Safety and Phasing Plan Submitted for Airspace Review	11/27/2023		
8. Modification of Standards Submitted	11/27/2023		(at least 90 days prior to advertising)



8. Modification of Standards Submitted	11/27/2023		(at least 90 days prior to advertising)
9. Draft Plans, Specifications, and Design Report Submitted for FAA Review	1/15/2024		
10. Documents Reviewed by FAA and Returned with Comments	1/30/2024		
11. Final Acceptance by FAA	2/16/2024		Accept Sponsor AIP Certifications
12.			
13. Advertising Date	2/23/2024		
14. Bid Opening Date	3/29/2024		NPE/BIL funded
15. Recommendation of Award and Bid Tab Submitted by Sponsor	4/1/2024		
16. Grant Issued	6/2024		
17. Notice to Proceed Date	7/2024		
18. Substantial Completion Date	10/15/2024		
19. Final Inspection	10/30/2024		
20. Airport Facility Diagram Updated	12/31/2024		
21. Grant Closeout Submitted to FAA	1/30/2025		



